

# TOWN OF HULL ADVISORY BOARD MINUTES APPROVED

Date of Meeting: 9-25-06

Meeting Start: 7:30 PM

Meeting Adjourned: 9:10PM

Attendance:

Member	Present	Absent	Others Attending
Charleen Tyson	x		Marcia B
Joan Senatore	x		
Dennis Zaia	x		
Charlie Ryder		x-called	
Jim Tobin	x		
Martin Silverman		x	
Joan Cellini		x-called	
Jim O'Brien		x-called	
David Clinton	x		

## Agenda Items:

- **Approval of Minutes (September 11)**
- **Update – School Building Committee – Charlie Ryder & Jim Tobin**
- **Update – discussion with BOS Chair (budget workshop, State of Town Meeting, etc.)**
- **Update – CPA – (schedule Dennis Blackall to meet with AB)**
- **Town Manager update**
- **Planning for 10/23 Budget Workshop – (presentation to department heads 10/11 @ 10 a.m.) – review agenda outline and presentation - Multi-Year Budgeting/Public Budget Workshops - (communication with BOS)**
- **Fall Agenda –**
  - **Tie Goals/Objectives (7/29 & 8/1) to Budget Priorities** (*R. Davy thinks the tally will be completed this week – we should use this to tie to our budget goals*)
  - **State of Town Meeting** (*communication with BOS*)
  - **Retirement Board** (*date?*)
  - **Hull Light Plant** (*invite manager*)
  - **Sewer** (*when would you like to schedule this?*)
  - **implementation of new GASB (post-retirement benefits) – Marcia Bohinc will discuss this topic at a meeting in the fall** (*October or November?*)

Other business/agenda for next meeting -

## Motion: Move to approve minutes of 9-11-06

Vote: Unanimous

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson			x		
Joan Senatore	x		x		
Dennis Zaia			x		
Charlie Ryder					
Jim Tobin		x	x		
Martin Silverman					
Joan Cellini					
Jim O'Brien					
David Clinton			x		

## Comments:

### School Building Committee:

Response to ADA questions and Charleen is satisfied that the SBC will be seeking repayment of costs. The Jacobs ADA issues are the responsibilities of A3 and PMA. SBC got an extension for the HS auditorium light booths, to 12/15, to become ADA compliant, and there will be no fines. Roof- an external expert will be used to determine the best approach to deal with the roof but there is no guarantee that the bonding company or the town will agree with this suggestion. Police Details may need to be increased and this will be an additional charge that is not presently in the SBC budget. No resolution on the gas line and who will pay for this new service? (Town Manager is working on this)

### Budget Workshop & State of the Town Meeting:

John Reilly communicated with Charleen about the budget workshop and the state of the town meeting. Charleen will send a formal memo to the BOS and to the School Committee to participate in the budget workshop and suggest the creation of a State of the Town meeting. The Budget Workshop will be held on October 23 at Town Hall at a regular meeting of the Advisory Board.

**Town Manager Search:**

Charleen indicated that she was interested in participating in the search on behalf of the AB.

**CPA:**

Dennis Blackhall indicated that this issue will be on the ballot for November. He has some suggestions about how this might be implemented if passed in November. Question about if this is an appropriate topic for the AB. Jim Tobin will confirm if this is an appropriate topic by checking with the Attorney General.

**Town Manager Update:**

Marcia B filled in for Chris who was at the Water Resources meeting.

\$27.62 Million is the Jacobs School number according to PMS. Everything has been filed to the State so that we can start to get reimbursed. We are trying to get as much money from the state so that we do not have to borrow more. Marcia and Chris has determined a new hire for the Town Treasurer.

We will know our free cash number a lot earlier. The re-cap is almost complete mainly due to the quarterly tax system. We are just waiting for a few numbers and it is not due until November.

FY05 audit is completed and a small group will do a review. Hopefully we will have this audit wrapped up by the end of the year and then we can consider another firm to do this annual audit. The price for other firms will not be very different in price.

Marcia pointed out that we do not have policies for expenses and other procedures—she will be thinking about how to do this.

Regarding budget development Marcia suggests that there be greater analysis of the budget details.

Charleen suggested that the budget worksheets reflect the actual spending of 2006 is too old for real valuable analysis. It would be better if we could have an up to date spending of 2007 even up to the third quarter.

**GASB-Retirement:**

Marcia will be prepared to talk with us on November 20<sup>th</sup>. This will have an impact upon our 2009 budget. We will want to learn how this will affect us.

**Goals & Objectives:**

Ron Davy indicated that the tally of the goals meetings is almost done.

**Light Plant Manager:**

We will invite him to attend our meeting on December 4<sup>th</sup>.

**Sewer Plant Manager:**

We will invite him to attend our meeting on December 4<sup>th</sup>.

**Retirement Board:**

Meeting will take place this week and then Marcia will give us an update.

**Motion: To adjourn**

Vote: Unanimous

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson			x		
Joan Senatore			x		
Dennis Zaia	x		x		
Charlie Ryder					
Jim Tobin		x	x		
Martin Silverman					
Joan Cellini					
Jim O'Brien					
David Clinton			x		

Comments:

Respectfully submitted;

Dennis Zaia

Secretary/Clerk

**Next meetings:** October 16, October 23 (Budget Workshop), November 6, November 20, December 4, December 18, January 8, January 22 (budget due).